Minutes of November 19 Jakarta EE Steering Committee Meeting

The Zoom ID is:
https://eclipse.zoom.us/j/499849869

Attendees:

Fujitsu: Mike Denicola, Kenji Kazumura
IBM: Dan Bandera, Kevin Sutter, Ian Robinson
Oracle: Will Lyons, Bill Shannon
Payara: not present
Red Hat: Scott Stark
Tomitribe: David Blevins
Participant member representative: Martijn Verburg (not present)
Committer member representative: Arjan Tijms

Eclipse: Paul White, Wayne Beaton, Ivar Grimstad, Mike Milinkovich, Tanja Obradovich

Review of Minutes from Prior Meeting

Will review minutes of Nov 12 meeting next week.

Jakarta EE 8 Follow-Up

- Publishing spec docs - review the following status doc
    - https://docs.google.com/spreadsheets/d/18SraPxRBCOyaS6w-UV6TR-UA1bWy1--sV0ky6msAjWY/edit?usp=sharing
    - Spec copyright assigned for 46% of spec documents.
    - Specs contributed for 44% of spec documents
    - No change from last week
- Contributing GF 4.X Japanese documentation
    - No update this week (Ed is out)
- Sonatype/Nexus Pro license
    - Update from last week below:
        - Number of users and projects is higher than spec projects
        - Have asked Sonatype whether incremental migration is possible
        - Sonatype can do migration in batches
        - Still need to decide if we migrate implementation projects (Table for future discussion)

Jakarta EE 8 Retrospective

- Document published for community:
    - https://docs.google.com/document/d/1E7uHGyvjDH0fimxxdHwHtC6iZIC9wwEBfWLRilVQs80/edit
- I have summarized at the following location:
    - https://docs.google.com/document/d/18qU5SmV7bccvVKr8D9Vz5S3kkIweY_osElgsyKfqboA/edit
    - This was discussed November 12. No comments or edits.
    - Would like group review/approval for publishing - please review and comment in email.   If there is consensus, we will publish, if not we will come back to this next week.

Jakarta EE and MicroProfile

- MicroProfile team members are preparing a proposal for a WG for MicroProfile, due soon.   A one-pager is being prepared for Mike Milinkovich this week.

Jakarta EE 9

- Steering Committee requested delivery plan by December 9 [1]
- Update from Jakarta EE Platform Project leadership team
    - Working towards December 9 date
    - Active discussion in meetings and email alias
    - Content in hand, date is more complicated
- Steve Millidge (Payara) and Kevin Sutter (IBM) have volunteered to co-lead the Jakarta EE 9 release (with lots of help from the community).

    [1]Steering Committee Resolution from October 29

    RESOLVED, the Jakarta EE Steering Committee requests that the Jakarta EE Platform Project leadership deliver a Jakarta EE 9 Delivery Plan to the Steering Committee no later than December 9, 2019, for the Steering Committee to consider adopting as the roadmap for Jakarta EE 9, and that the Jakarta EE 9 Delivery Plan accommodate the following constraints:
    - *Implements the "big bang"*
    - *Includes an explicit means to identify and enable specifications that are unnecessary or unwanted to be deprecated or removed*
    - *Moves all remaining specification apis to the Jakarta namespace*
    - *States that no new specifications are to be added, apart from specifications pruned from Java SE 8 where appropriate, unless those specifications clearly will not impact the target delivery date*

    The plan shall define a delivery date, and the team should view meeting the above requirements in as early a timeframe as possible as a higher priority than adding additional functionality to the release.

The resolution is based on the following assumptions with respect to roles:

1. *The Steering Committee owns the roadmap. As owner, it can define the requirements needed and delegate to the Platform Project. The Steering Committee is ultimately responsible for the delivery of Jakarta EE 9, which it delegates to the Platform Project.*
2. *The Platform Project owns development of its release plan. It also has to generate its Spec plan, as it is also a Specification Project. It also owns its delivery plan.*
3. *The Spec Committee approves spec release plans developed by Spec projects. Given the Platform Project is a Specification Project, the Platform Project's spec release plan needs to be approved.*

Additional comments
- As noted last time, should reach out to tools teams (Eclipse, IntelliJ, WDT…) requesting support

Jakarta EE 2020 Plan and Budget

- EF has drafted a 2020 plan.
  - https://docs.google.com/presentation/d/1S053agg7BeBM4wSaGhtbANE6tlFBc3Ap0Z-e-xdEOnM/edit#slide=id.p5
- Steering Committee unanimously approved the 2020 plan document on November 5
- On Nov 12 we reviewed a draft budget sent in mail from Paul White on November 11.
  - https://docs.google.com/spreadsheets/d/1AtuS8lByxH2r5UInNmJtWYgBF6U8eUn6j3k1335Arw0/edit#gid=737043859
  - On Nov 12, David Blevins expressed a preference for holding back some of the budget as a line item for the Steering Committee, preserving some flexibility in adapting to change as it occurs during the year. There has been subsequent email discussion where reserving somewhere in the $75 or $100k (approx 5% - 7% of overall budget) was discussed.
- Paul White sent out a narrative of the budget items in response to a request from last week. This narrative is attached to these minutes.
- Discussion
  - Should review overall progress and actual vs. budget on a quarterly basis
  - "Events" such as new strategic members may trigger other reviews
  - There was significant discussion on holding back a contingency for Steering Committee direction:

- The argument for the holdback was preserving budget flexibility in response to release requirements that are not yet identified, such as software licenses and infrastructure enhancements. The Eclipse Foundation indicated that current infrastructure is expected to be sufficient. There was discussion about potentially providing contribution incentives. The consensus was not in support of this practice.
- The concern with holding back budget was the potential impact on marketing programs being budgeted and planned.
- A majority of the members came to favor holding back some amount of funding as suggested, and $50K was discussed as a reasonable holdback amount.
  - The following resolution was proposed, that the overall budget be approved as proposed by the Eclipse Foundation, except for:
    - $50K to be held back from the marketing budget, reducing marketing budget from $335K to $285K
    - Add a line item to the budget as a contingency for Steering Committee Discretion, in the amount of $50K, for the following program goals.
      - Establish policy regarding backward compatibility
      - Drive tooling support for Jakarta EE
      - Target Jakarta EE 10 in 2020
      - Ensure Jakarta EE Specification Project(s) engagement
    - The funds may be spent on tooling, infrastructure or other items.
  - Steering Committee vote on the proposal was as follows:
    Fujitsu: Yes
    IBM: (Requested more time to consider)
    Oracle: Yes
    Payara: (not present)
    Red Hat: Yes
    Tomitribe: Yes
    Participant member representative: Martijn Verburg (not present)
    Committer member representative: Arjan Tijms - Yes

    We agreed to obtain votes from all Steering Committee members before formally approving the budget. We will pursue conclusion of the voting in email. The budget proposal has been updated at:
    - https://docs.google.com/spreadsheets/d/1AtuS8lByxH2r5UInNmJtWYgBF6U8eUn6j3k1335Arw0/edit#gid=737043859

Marketing Committee Update and Jakarta EE Update Calls (not discussed)

- All members intending to use the logo need to sign the following:

- ○ https://jakarta.ee/legal/trademark_guidelines/
- Was a chair for the Jakarta EE WG Marketing and Brand Committee selected last week.
  - ○ As of last week Neil Patterson from IBM had volunteered.
- Readout from Jakarta EE Update call last week
- Jakarta EE Tech Talks
  - ○ https://docs.google.com/spreadsheets/d/19AfvCUdScUHwJejMYg370tum5mi7zl4bvkZczcQXiUM/edit#gid=0

Jakarta EE Working Group and Committees (not discussed)

- Refining/reviewing ongoing roles of Steering Committee, Spec Committee, Marketing Committee, PMC, Platform Project
- The EMO has drafted a document defining these roles for review.
  - ○ https://docs.google.com/document/d/1x3F6CwQp-u5Oc7s7UZSpPUIyuveLzCDu2HYo_sehDvs/edit

Allowing Java User Group use of Jakarta EE (not discussed)

- The Steering Committee generally supports use of the Jakarta EE brand in this manner, has recommend some structured process around it.
- The Eclipse Foundation has drafted an Agreement which could be used with JUGs, not yet a program for operationalizing this.
- Similar question came up in the context of "Starter Project for Jakarta EE".
  - ○ The request to the Steering Committee should then be to formulate some guidelines as to when it is ok to call a project "Jakarta EE <something>" and when does it have to be "<something> for Jakarta EE".

From Paul White of the Eclipse Foundation on November 19:

Jakarta EE 2020 Budget Narrative - November 2019

Revenues

Revenues for the working group are projected to be just over $1.3M for 2020. This is driven largely by the $1.25M contribution by Strategic members, with approximately $50K of new revenue being contributed by Participant members beginning in January 2020.

No new revenues are projected in this 2020 budget. Membership growth has been established as a goal in the 2020 Program Plan, which we would then expect to drive new revenue throughout the year. The budget will be adjusted as those revenues materialize at the direction of the Steering Committee. This is consistent with the budgeting process across all working groups.

Expenditures

Expenditures of $1.3M are broken into 3 categories within the budget - headcount, program spend and working group G&A.

With respect to headcount, the Steering Committee took the decision to allocate funding for 5 roles in 2019. The 2020 budget allocates funding for these roles at a loaded labor rate. These roles are: Jakarta EE Program Manager, Developer Advocate, Senior Marketing Specialist, Content Developer, and Devops Engineer. These roles are filled by Eclipse Foundation staff, and collectively they implement the working group's program plan and drive many of the activities related to the working group's operation. In addition, the 2020 budget includes an allocation for the role of Specification Process Management, which represents direct participation by Eclipse Foundation helping to manage the specification process for 2020.

Program spend largely consists of marketing and brand development activities in support of achieving the long-term goals of driving brand awareness and community development. The "team" represented by the headcount noted above, working in conjunction with the Jakarta EE Marketing Committee, are actively working to build out a 2020 marketing plan, based on this funding, that build off of our 2019 successes and to support the 2020 working group program plan. Program spend also includes a contingency amount for potential legal fees. As 2020 progresses, these funds will be reallocated should legal costs for 2020 not materialize.

Working group General & Administrative (G&A) expenses are a fixed rate fee charged by Eclipse Foundation to support the Foundation's overall activities in support of working groups. This practice is consistent with other foundations, and in general, allows the Foundation to provide ongoing support at the executive and operational levels. These expenses were not included in the 2019 budget, at the discretion of the Foundation, as part of the Foundation's commitment to successfully launch the working group with as much funding going directly to program spend as possible.