Jakarta EE Spec Committee - October 5th, 2022

Attendees (present in bold):

Kenji Kazumura - Fujitsu
Tom Watson - IBM - **Emily Jiang**
Ed Bratt - Oracle - **Dmitry Kornilov**
Andrew Pielage - Payara - **Petr Aubrecht**
David Blevins - Tomitribe - Jean-Louis Monteiro, **Cesar Hernandez**
Ivar Grimstad - PMC Representative
Marcelo Ancelmo - Participant Member - Martijn Verburg
Werner Keil - Committer Member
Scott Stark - Red Hat - **Scott Marlow** Enterprise Member
Zhai Luchao - Shandong Cvicse Middleware Co. - Enterprise Member

Eclipse Foundation: **Tanja Obradovic, Paul Buck** (chair)

Acknowledgement: As a result of the recent annual elections, the Specification Committee thanks Jun Qian the Enterprise representative from Primeton for his service to the committee over the past year. The Specification Committee welcomes Scott Stark, the new Enterprise representative from Red Hat.

Past business / action items:
- Approval is requested for the meeting minutes from the September 21st, 2022 meeting as drafted - Approved.

Agenda:
- Ongoing tracking spreadsheet of individual specs progressing through the JESP
- Rebasing the JESP on the EFSP 1.3 and ballot length update
  - Previously approved resolution by Spec Committee on 09/07 and ratified by the Steering Committee on 09/14:
    - It is resolved that the Jakarta EE Specification Committee agrees to:
      - Re-base the Jakarta EE Specification Process (JESP) 1.3 on the Eclipse Foundation Specification Process (EFSP) version 1.3,
      - Change the ballot period for 14 day ballots to be 14 calendar days or conclude after 7 days once all members have voted
      - Update the JESP version to 1.4
      - And finalize the language at a later date to reflect this intent
  - Proposal: For the 14 day ballot period, adopt the language from MPSP:

- - ■ Each 7-day ballot will end after 7 days. Each 14-day ballot will conclude when either of the following occurs:
        - A minimum of 7 days have elapsed and all eligible members have voted
        - The 14 day ballot period has concluded
      ■ 09/21 No objections noted, we will update the JESP to adopt the language from the MPSP. Ed's PR to be updated (https://github.com/jakartaee/JESP/pull/11) and then merged once ratified by the Steering Committee.
      ■ 10/05 Steering Committee chair requested to add agenda item for the Steering Committee to ratify the wording for the 14 day ballot, expected in their October 11th call
      No update, revisit in 10/19 call
- Plan Review and Progress Review checklists:
  - Plan Review checklist draft PR (#62) was presented by Ed and discussed by the committee (Note that the Plan Review template is here)
    In the August 24th call, the Committee was requested to review the check-list and add comments to the PR, also check that the Plan Review checklist and templates are in sync.
    Action: Checkpoint and merge PR if ready
  - Progress Review checklist draft PR (#64) was also created by Ed, was reviewed and discussed.
  - Consider adding additional points to https://jakarta.ee/committees/specification/guide/ for the Plan Review and Progress Review
  - Action: Committee members are to consider any update to the Specification Guide for the Plan and Progress Reviews, the PR's to be merged on 09/21, and Progress Review requests will be initiated.
  - 09/21 No new comments, these 2 PRs are to be merged by the end of the week [Ed]
  - 10/05 Check in on status of these PRs
  PR's merged. The documents are now available at:
    https://github.com/jakartaee/specification-committee/blob/master/plan_review_checklist.md
    https://github.com/jakartaee/specification-committee/blob/master/progress_review_checklist.md
- Jakarta EE 10 Specification Committee Retrospective - Committee members are requested to add issues labeled as "enhancement", or add them directly to the board:
  - Issues with enhancement tag

https://github.com/jakartaee/specification-committee/issues

- ○ Enhancments project board https://github.com/orgs/jakartaee/projects/1/views/1

Retrospective is complete. Work commencing starting with issue #63